



# PURCHASE ORDER

Procurement Unit  
Tel. No.: (045) 606-8142/ 606-8157

**DELIVERY DUE DATE:** 24 JUN 2024

Supplier : **COMPUTER ZONE ENTERPRISES**  
Address : 03 P.Burgos St., Tarlac City  
Type of Business : Merchandising  
TIN No. : 221-815-120-002 VAT Reg.  
Tel. No. : 045-982-8855

PR No.: 2024-04-173  
PO No.: 2024-348  
Date: 5/23/2024  
Mode of Procurement: Small Value

Gentlemen:  
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**  
Date of Delivery:

Delivery Term: 20 calendar days  
Payment Term: n/15

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	piece	<b>EXTERNAL HARD DRIVE, (Toshiba Canvio Ready 1TB USB 3.0 Portable External Hard Drive)</b> ***** <i>Purpose: for the conduct of the study entitled "Phase 1: Indigenous Hunting and Fishing Methods and Practices in the Province of Tarlac. Lead Author: Jovito Z. Taruc</i>	1	2,860.00	<b><u>2,860.00</u></b>

(Total Amount in Words) Two Thousand Eight Hundred Sixty Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Conforme:



Very truly yours,  
**DR. ARNOLD E. VELASCO**  
President

**COMPUTER ZONE ENTERPRISES**  
(Signature over printed name & date)

Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_

Funds Available:  
**JASPER A. YAUDER, CPA**  
Budget Officer

Authorized Official  
05/31/24