



PURCHASE ORDER

Procurement Unit

Tel No.: 045-606-8142/ 606-8157

DELIVERY DUE DATE: 10/5/22

Supplier : **IMM BRAKE CLUTCH & PARTS**
 Address : Romulo Blvd, Tarlac City, Tarlac
 Type of Business : Merchandising
 TIN No. : 105-362-023-000
 Tel. No. : 0919-639-1972 / 606-7588

PR No.: 2022-08-211
 PO No.: 2022-397
 Date: 9/13/2022
 Mode of Procurement: Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY** Delivery Term: 20 calendar days
 Date of Delivery: Payment Term: n/30

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	ltrs	FULLY SYNTHETIC ENGINE OIL, (5W-30)	31	750.00	23,250.00
2	pcs	OIL FILTER, (C-111)	2	350.00	700.00
3	pc	OIL FILTER, (C-306)	1	600.00	600.00
***** Purpose: for maintenance service of TSU Vehicles, COMMUTER PO U717, ADVENTURE SHK 314, FORTUNER PO SO17, HINO DROPSIDE JM 4860					24,550.00

(Total Amount in Words) Twenty Four Thousand Five Hundred Fifty Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

DR. GRACE N. ROSETE
 Vice President for Administration
 Authorized Official *[Signature]*

Conforme:

Aaron V. Balote 9-15-2022

IMM BRAKE CLUTCH & PARTS

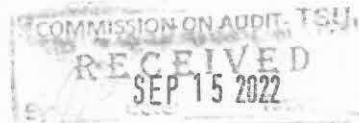
(Signature over printed name & date)

Bank Account Name: _____

Bank Account Number: _____

Bank Name: _____

Bank Address: _____



Funds Available:

[Signature]
JASPER A. YAUDER, CPA
 Budget Officer

ALOBS No. : 02-102101-2022-09-0605
 Amount : ₱24,550