



PURCHASE ORDER

Procurement Unit
Tel No.: (045) 606-8142/ 606-8157

DELIVERY DUE DATE: 2-25-23

Supplier : **ELIZ'S GARMENTS**
Address : 4247 - A Pascual Ave., Gate III San Sebastian, Tarlac City
Type of Business : Manufacturing
TIN # : 177-228-554-000 VAT Reg.
Tel. No. : 0920 - 902-9100

PR No.: 2022-12-369
PO No.: 2023-017
Date: 1/6/2023
Mode of Procurement: Small value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY** Delivery Term: 45 Calendar days
Date of Delivery: Payment Term: n/15

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	pcs	Souvenir Polo Shirt (short sleeves), lacoste (honey comed), color: chocolate brown w/ TSU logo, yellow lining for the collar and sleeves, sizes: S-9, M-25, L-30, XL-8, 2XL- 2, 3XL-1 ***** <i>Purpose: APP 4th Quarter</i>	75	250.00	<u>18,750.00</u>

(Total Amount in Words) Eighteen Thousand Seven Hundred Fifty Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

DR. GRACE N. ROSETE
Vice President for Administration
Authorized Official

Conforme:
ELIZ'S GARMENTS 01/11/23
(Signature over printed name & date)

Bank Account Name: _____
Bank Account Number: _____
Bank Name: _____
Bank Address: _____

COMMISSION ON AUDIT - TSU
RECEIVED
By: Date: AN 11 2023

Funds Available:

JASPER A. YAUDER, CPA
Budget Officer

ALOBS No. : 02-207312-2023-01-0005
Amount : ₱ 18,750