



PURCHASE ORDER

Procurement Unit

Tel No.: 045-606-8142 / 606-8157

DELIVERY DUE DATE: 01-09-23

Supplier : **IMM BRAKE CLUTCH & PARTS**

Address : Romulo Blvd, Tarlac City, Tarlac

Type of Business : Merchandising

TIN No. : 105-362-023-000

Tel. No. : 0919-639-1972 / 606-7588

PR No.: 2022-11-347

PO No.: 2022-596

Date: 12/14/2022

Mode of Procurement: Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**

Delivery Term: 20 calendar days

Date of Delivery:

Payment Term: n/15

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	ltrs	ENGINE OIL, 5W-30, MAG-1 European	7	750.00	5,250.00
2	pc	OIL FILTER, C-111	1	350.00	350.00
***** Purpose: for maintenance service of INNOVA SLF-323					5,600.00

(Total Amount in Words) Five Thousand Six Hundred Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

DR. GRACE N. ROSETE

Vice President for Administration

Authorized Official

Conforme: *Helm* 12-16-22

IMM BRAKE CLUTCH & PARTS

(Signature over printed name & date)

Bank Account Name: _____

Bank Account Number: _____

Bank Name: _____

Bank Address: _____

Funds Available:

JASPER A. YAUDER, CPA

Budget Officer

COMMISSION ON AUDIT - TSU

RECEIVED

By: _____ Date: DEC 16 2022

ALOBS No.: 02-101101-2022-12-1908

Amount: ₱5400-