

ASAP



# PURCHASE ORDER

Procurement Unit  
Tel No.: (045) 606-8142 / 606-8157

**DELIVERY DUE DATE:** 08 JUL 2024

Supplier: **GEMS CUTFLOWERS & PARTY NEEDS**  
Address: M.H. Del Pilar St., Sto. Cristo, Tarlac City  
Type of Business: Merchandising  
TIN No.: 257-225-178-000 Non-VAT  
Tel. No.: (045) 982-8754 / 0927 535 4427

PR No.: 2024-07-268  
PO No.: 2024-455  
Date: 07/05/2024  
Mode of Procurement: Small Value

Gentlemen:  
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**  
Date of Delivery:  
Delivery Term: July 8, 2024  
Payment Term: n/15

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1 /	pieces /	<b>LEI GARLANDS</b> ***** <i>Purpose: To be used on TSU-Laboratory School Recognition Rites S.Y. 2023-2024</i>	20 /	200.00 /	<b>4,000.00</b> /

(Total Amount in Words) Four Thousand Pesos Only /

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed



Very truly yours,  
**DR. ARNOLD E. VELASCO**  
President  
Authorized Official

Conforme: [Signature] 7/8/24  
**GEMS CUTFLOWERS & PARTY NEEDS**  
(Signature over printed name & date)

Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_

Funds Available:  
**JASPER A. YAUDER, CPA**  
Budget Officer  
ALOBS No.: 02-MWU-2024-07-2023  
Amount: 4,000.00