

ASKP



# PURCHASE ORDER

Procurement Unit

Tel No.: 045-606-8110 local 157/142

**DELIVERY DUE DATE:** 03 MAY 2025

Supplier: **DIOLAZO PRINTING PRESS & GEN. MDSE. CORP.**  
 Address: C. Santos St., Tarlac City  
 Type of Business: Merchandising  
 TIN No.: 000-540-804-000 VAT Reg.  
 Tel. No.: (045) 925-0944

PR No.: 2025-04-173  
 PO No.: 2025-258  
 Date: 05/02/2025  
 Mode of Procurement: Small Value

Gentlemen:  
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**  
 Date of Delivery:  
 Delivery Term: 1 calendar day  
 Payment Term: n/15

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
3	piece	DUCK TAPE, 2 inch	5	140.00	700.00
4	piece	MASKING TAPE, (2 inch in width) paper ***** Purpose: for the RAATI	5	85.00	425.00
					<b>1,125.00</b>

(Total Amount in Words) One Thousand One Hundred Twenty-Five Pesos Only

Warranty shall be for a period minimum of three (3) months for expendable supplies, or a minimum period of one (1) year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,  
 DR. ARNOLD E. VELASCO  
 President  
 Authorized Official

Conforme:

**DIOLAZO PRINTING PRESS & GEN. MDSE. CORP.**  
 (Signature over printed name & date)  
 Bank Account Name: \_\_\_\_\_  
 Bank Account Number: \_\_\_\_\_  
 Bank Name: \_\_\_\_\_  
 Bank Address: \_\_\_\_\_



Funds Available:  
  
**JASPER A. YAUDER, CPA**  
 Budget Officer

ALOBS No.: 02-206441-1025-05-1207  
 Amount: ₱ 1125