



# WORK ORDER

Procurement Unit  
Tel No.: 045-606-8142/ 606-8157

**DELIVERY DUE DATE:** 8/7/22

Supplier : **A-LINE TRENDSETTERS RENTALS & SERVICES**  
Address : **#326 Rizal St., Paraiso, Tarlac City**  
TIN : **209-157-847-000 Non-VAT**  
Tel. No. : **0919-385-6124**

Work Order No.: **2022-105**  
Date : **7/15/2022**  
JO No. : **2022-136**  
Date : **7/12/2022**  
Mode of Procurement: **Small Value**  
Mode of Payment: **n/15**

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work within **Twenty (20)** Calendar days upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	<b>LABOR &amp; MATERIALS: RENTAL SERVICES - ACADEMIC GOWNS</b> Rental of 10 (ten) academic gowns for guest speakers to be use in 33rd Commencement Exercises this July 2022 on July 19-22, 2022 Hon. Giona T. Gacuisan (DBA) Hon. Reynaldo L. Catacutan (DPA) Hon. Alvin P. Belarmino (VET-MED) Hon. Julius Cesar V. Sicat Hon. Dennis (DOE) Hon. Jose D. Lacson Hon. Leonida S. Calagui (DBA) Hon. Christian Tell A. Yap Hon. Renato Mercado (DBA) Mr. Joselito Tan *****	7,000.00	<b><u>7,000.00</u></b>

COMMISSION ON AUDIT - TSU  
**RECEIVED**  
AUG 03 2022

(Please read carefully at the back hereof)

Charge to:  
ROA No. : **02-101101-22 -07-0651**  
CONFORME & RECEIVE COPY :

*[Signature]*  
**A-LINE TRENDSETTERS RENTALS & SERVICES**  
Firm/Dealer/Supplier/Contractor  
7/18/22  
Date

**FUNDS AVAILABLE:**  
*[Signature]*  
**JASPER A. YAUDER, CPA**  
Budget Officer

Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_

**APPROVED:**  
*[Signature]*  
**DR. GRACE N. ROSETE**  
Vice President for Administration  
Authorized Official