



WORK ORDER

Procurement Unit
Telephone No.: (045) 606-8110 local 157/142

DELIVERY DUE DATE: 26 AUG 2025

Supplier : CGM GLASS & ALUMINUM SUPPLY
Address : San Vicente, Tarlac City
TIN : 139-568-361-000
Tel. No. : 0917-582-0148

Work Order No.: 2025-148
Date : 7/31/2025
JO No. : 2025-101
Date: 5/7/2025
Mode of Procurement : Small Value Procurement (SVP)
Mode of Payment : n/15

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work within **Twenty (20) calendar days** upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	CONSTRUCTION AND INSTALLATION OF GLASS DOOR *Supply and Installation of Glass Door including all materials and labor (1 unit) *Site preparation for the installation *Size: 90cm x 210cm *Materials: Frosted Glass and Clear Glass NOTE: Dismantling not included Door locked is not the same with the picture. *****	13,156.00	<u>13,156.00</u>



In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Contract may be terminated in whole or in part, at anytime for the convenience of the Government upon thirty (30) calendar days' written notice, if determined the existence of conditions make the project implementation economically, financially or technically impractical and/or unnecessary, such as, but not limited to, fortuitous event/s or changes in law, and national government policies.

Conforme:

Very truly yours,

CONSWEL G. MENDOZA
Signature over Printed Name of Supplier

8/6/25
Date

DR. ARNOLD E. VELASCO
President
Authorized Official

Fund Cluster : _____

Funds Available : _____

JASPER A. YAUDER, CPA
Budget Officer

ORS/BURS No. : Ord 202441-2025-08-2113

Date of the ORS/BURS: Aug 5, 2025

Amount : 13,156.00