



# WORK ORDER

**DELIVERY DUE DATE:** 1/20/25

Procurement Unit  
Telefax No.: 045-982-4630

Supplier : **3-TECH INNOVATION MASTER CORP.**  
Address : UG 21 Star Centrum 317 Gil Puyat Avenue, Makati City  
TIN: 008-207-771-00000  
Tel. No. : 0944-329-7876 / 0977-817-9992

Work Order No.: 2024-399  
Date : 12/10/2024  
JO No. : 2024-412  
Date : 10/9/2024  
Mode of Procurement: Small Value  
Mode of Payment: N/15

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work within **Twenty (20)** Calendar days upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	<b>SUBSCRIPTION OF IMAGE EDITING SOFTWARE (ADOBE PHOTOSHOP)</b> 65272497BB01A12 Photoshop for teams, multiple platforms, Subscription New Education Named License Level 1 1-91 Year *****	16,650.00	<b><u>16,650.00</u></b>

(Please read carefully at the back hereof)

Charge to: 02-706441  
ROA No. : 2024-12-12601  
CONFORME & RECEIVE COPY :

**GERIC T. CANDELARIA**  
**3-TECH INNOVATION MASTER CORP.**

Firm/Dealer/Supplier/Contractor  
12-26-2024

Date \_\_\_\_\_  
Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_



**FUNDS AVAILABLE:**  
JASPER A. YAUDER, CPA  
Budget Officer

**APPROVED:**  
DEC 26 2024  
**DR. ARNOLD E. VELASCO**  
President  
Authorized Official



# WORK ORDER

**DELIVERY DUE DATE:** 1/20/25

Procurement Unit  
Telefax No.: 045-982-4630

**Supplier :** 3-TECH INNOVATION MASTER CORP.  
**Address :** UG 21 Star Centrum 317 Gil Puyat Avenue, Makati City  
**TIN:** 008-207-771-00000  
**Tel. No. :** 0944-329-7876 / 0977-817-9992

**Work Order No.:** 2024-399  
**Date :** 12/10/2024  
**JO No. :** 2024-412  
**Date :** 10/9/2024  
**Mode of Procurement:** Small Value  
**Mode of Payment:** N/15

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work within **Twenty (20)** Calendar days upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	<b>SUBSCRIPTION OF IMAGE EDITING SOFTWARE (ADOBE PHOTOSHOP)</b> 65272497BB01A12 Photoshop for teams, multiple platforms, Subscription New Education Named License Level 1 1-91 Year *****	16,650.00	<b><u>16,650.00</u></b>

Charge to: 02 - 1000000  
ROA No.: 1004-12-4249  
CONFORME & RECEIVE COPY:

(Please read carefully at the back hereof)

**3-TECH INNOVATION MASTER CORP.**  
Firm/Dealer/Supplier/Contractor  
Date \_\_\_\_\_  
Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_



**FUNDS AVAILABLE:**  
JASPER A. YAUDER, CPA  
Budget Officer

**APPROVED:**  
DR. ARNOLD E. VELASCO  
President  
Authorized Official